



**FWSN Subgroup
May 29th, 2020
1:00-2:00pm
Zoom Conference Call**

Meeting Summary:

- Finalize Police Memo
 - The police memo was edited and finalized by the subgroup and will be distributed in the beginning of June. There was discussion on distribution of information such as who to send it to, website uploads, and state police and the police chief association contacts. The subgroup agreed to add a phone number to call if there were any questions.
- Discussion of Facilitation Methods
 - There was discussion on distributing hard copies to juvenile courts, police departments, perhaps school or through school websites.
 - YSBs will educate the community. Ann Smith has volunteered to get the word out with the help of her organization, AFCAMP. The Hartford LIST has a parent subgroup volunteered to help.
 - For courts, forms should be available for parents that come in.
 - There was a study on the awareness levels of parents and non-parents and results showed that parents who were more involved were more informed. The data collected could be used as a promotional use.
 - There was discussion on drafting a memo similar to the police memo for schools to distribute to parents. Social workers and guidance counselors could also assist in distribution of information. The JJPOC Workgroup, the group to integrate community voice, was also mentioned as a way to distribute this information.
 - They are also working with DCF to translate the memo in Spanish
- Training YSBs
 - Forms have been sent out to all YSB's to have them available. Once the form is distributed, there will be a memo attached on what they would need to do.
 - There was discussion on when DCF should be called and what the qualifications for calling DCF are.
 - YSB's could come together and talk about the consensus and see what the best practice is instead of training.
- Next Steps:
 - Committee discussed next steps to be completed by July 1stm including finalization and distribution of all forms and memos, as well as an additional subgroup meeting.
 - A conversation with the court is needed; Judicial was emailed to ask about what kind of intake questions are asked for runaways or more general screening and intakes.

Next Meeting- TBD